

## ETAT 3<sup>rd</sup> Online Meeting

18<sup>th</sup> of November starting at 9.00 hours (CET)

Video Conference Tool: Zoom

### Agenda

- Welcome/Registration 15 minutes

- Presentation of the Survey/Questionnaire Results (Felipe M./Erwin R./Prajaks J.) 20 minutes
- Presentation/Decision of the ETAT Smart Lab Concept (Reinhard L., C. Madritsch) 30 minutes

Break 15 minutes

- Discussion about partner specific components (Reinhard L., Christian M.) 20 minutes
- Information about the procurement process (Christian M.) 10 Minutes
- Presentation of the Quality Plan (Erwin S.) 30 minutes

Break 15 minutes

- Presentation/Discussion regarding Website/Dissemination/Logo (Jenny S./Prajaks J./Antonina H./Christian M.) 30 minutes
- Financial project management (Antonina H.) 20 minutes

Break 15 minutes

- Discussion about the Status Report and new work plan/ToDo List (Christian M./Antonina H./Reinhard L.) 20 minutes
- Miscellaneous Topics (All) 20 Minutes

End about 13.30 hours